

**2012 ST. PATRICKS DAY PARADE
ENTRY FORM
PLEASE READ ATTACHED RULES**

Participants in the First Ever Ninth Annual Hot Springs St. Patricks Day Parade to be held Saturday, March 17, 2012, (6:30 pm start time) are asked to submit this entry form to Leysa Lowery, Hot Springs Convention Center, 134 Convention Blvd., Hot Springs National Park, AR 71901, by the entry deadline of March 1, 2012. Your entry *must be* approved by parade committee -- there are only 40 spots available in the parade!

THERE IS NO ENTRY FEE
ONLY AUTHORIZED VEHICLES ALLOWED IN STAGING AREA

PLEASE PRINT or TYPE -- Must provide an e-mail address & cell phone for entry form to be accepted

TITLE OF YOUR ENTRY _____

C'mon you can do this! Give your entry a great Irish name!!

Contact Name _____

E-Mail _____

Contact E-Mail is Required for Participation -- All Parade Communication Will Be Done Via E-Mail Only

Mobile/Cell Phone Contact # for Parade Day _____

Organization Name _____

Type of Entry ___ Float ___ Performing Group ___ Marching Band ___ Other*

Number of Participants _____ *If "Other" describe: _____

Please provide a brief description _____ of your parade entry including _____ dimensions if entry is a float. <u>Also</u> _____ <u>please provide a rough drawing or</u> _____ <u>a photograph of your entry for</u> _____ <u>committee judging purposes.</u> _____
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For additional information contact Leysa Lowery, 501/321-2027, ext. 6123

E-Mail: leysa@hotsprings.org

OR

HOT SPRINGS CONVENTION & VISITORS BUREAU

134 Convention Boulevard

Hot Springs, AR 71901

501-321-2277 FAX 501-620-5008

PLEASE READ AND ABIDE BY PARADE RULES

My signature on this parade entry form verifies that I have received a copy of the 2012 Parade Rules, that I have read and understand the rules. I agree to provide copies of these rules to all those participating with my entry. I understand that any failure to follow these rules may result in exclusion from participation in future parades.

Signed _____

Print Name _____

Date Submitted _____

World's Shortest St. Patrick's Day Parade

WORLD'S SHORTEST ST. PATRICKS DAY PARADE OFFICIAL 2012 PARADE RULES

Entrants are reminded that this parade enjoys a unique, quirky reputation as a fun event celebrating the spirit of St. Patrick's Day. Each entry must be entertaining, energetic, original and unusual. Each entry MUST be themed for St. Patrick's Day! All submissions will be judged by members of the Parade Committee prior to acceptance in the parade. Only the best 40 will be accepted. All entries should submit a rough drawing of their entry for judging.

1. The primary contact/applicant shall be responsible for the conduct of all of its participants and agrees to notify ALL participants of these rules and regulations. Primary contact is IN CHARGE of the entry from date of acceptance until the end of the parade – be sure you are ready for this BIG JOB!!!!
2. Parade entry registration shall only be accepted in writing via a completed Official 2012 St. Patrick's Day Parade Entry Registration Form. Entry deadline is the earlier of the two: 5 pm March 1, 2012 or when 40 *approved* entries have been received. No late registrations are accepted on parade day. The better your entry and the earlier you submit, the better your chances are for APPROVAL!
3. The parade will be kept to a maximum of 40 entries – once 40 awesome entries are *approved* by the Parade Committee, no other applicants will be accepted. So, come on, be awesome!
4. Parade participants are strictly prohibited from participating in any form of political campaigning in conjunction with the World's Shortest St. Patrick's Day Parade, including but not limited to the display of any political campaign signs, buttons, t-shirts and literature. We believe in voting ... we simply don't want our event to become a political platform!!! It's about fun!!!!
5. Every entry must have an Irish Theme and be decorated in Irish Colors. Entrants that do not observe the theme will not be allowed to participate in the parade. All participants must be costumed – wearing an Irish t-shirt does not constitute a costume! Keep your entry fun and entertaining for the gathered crowd!!! Besides if you're not wearing green ... well, you know what happens
6. No walking/marching groups allowed. Each entry must be either a float or a performing group. Performance on Bridge Street must be less than 60 seconds unless approved in advance by the Parade Committee. Only select entries will be allowed to perform longer than the 60 second rule, and must be approved in advance of the parade date. Yep, the 60 second rule. Abide by it!
7. Each float or motorized entry may have no more than 10 walkers with their entry. Some may be limited to fewer walkers – all walkers must be costumed!!! The number of riders on each float or motorized entry is up to the applicant. However, the number must be a SAFE number!!! All riding participants must be part of the theme of the entry – they must be critical to theme of the float/entry. Riding participants will not be permitted to jump off and on units/entries while

the parade is in progress. Those on the float or vehicle must remain on the float or vehicle. Those on the ground must remain on the ground.

8. Only very special cars/trucks/motorcycles will be approved for parade participation. All must be decorated – highly decorated and fun!!! Vehicles not pulling floats must pass strict guidelines for inclusion in the parade and be approved by the parade committee as relevant to the St. Patrick's Day Holiday. Motorized entries cannot exceed 10!!!!!!!!!!!!!! NO EXCEPTIONS!!!!!! Some may be asked to limit their number to even less than 10 due to the length of Bridge Street; therefore be prepared to get approval from the parade committee for the actual number of motorized vehicles you will be allowed in your entry. PLEASE NOTE THAT MOTORIZED ENTRIES SHOULD MAINTAIN A STEADY RATE OF SPEED throughout the parade. No gunning of engines, sudden accelerations, etc.
9. All Performing Groups not on a float must be preceded by a banner, carried by at least two people, announcing the name of group.
10. No Pageant or Beauty Queens will be allowed to participate while wearing their crowns, with the exception of Miss Arkansas.
11. No unit whose sole purpose, as determined by the Parade Committee, is for advertising will be allowed to participate in the parade.
12. Participant Staging Location, Entry Number Information and Parade Map will be e-mailed to the primary contact prior to March 17th. Please make sure your e-mail address is legible on your application. In fact, to be safe, e-mail Leysa Lowery at leysa@hotsprings.org to make sure your entry is received.
13. Drivers and all vehicles participating in the parade must have insurance as required by the State of Arkansas. Drivers must also possess a valid driver's license. Drivers MUST NOT toss items from their vehicle.
14. Owner must follow up with their vehicle's manufacturer to confirm that the vehicle entered in the parade has not been identified to have mechanical defects. The owner warrants that the vehicle is in sound mechanical condition with no known defects or safety concerns
15. A Parade Captain will be on duty in each staging area as well as at various locations along the parade route to insure the smooth and orderly progression of the set up and of the parade itself. Captains will have the authority to remove any unit (entry) causing a delay, violating official parade rules, or failing to cooperate.
16. Parade line-up and staging will be open at 2:00 pm, March 17th, 2012, in the north parking lot of Transportation Depot. All must be in position in their assigned spaces and ready by 5:30 pm.
17. Because space is given based on the submitted entry forms, units may not change their entry without prior approval. Changes in your entry without notification to the committee may be disqualified from participation.
18. All units (entries) must check-in upon arrival with a Parade Captain and be directed to their assigned staging area. All units (entries) must keep a representative with the entry at all times within the assigned staging area. Only those vehicles actually in the parade are allowed in the staging area!!
19. Parade will promptly begin at 6:30 pm, March 17, 2012, from the staging area described above.

20. Any approved entry that must cancel their participation in the parade, must contact Leysa Lowery as soon as possible so that line-up changes may be handled promptly.
21. The use prior to and/or possession during the parade of any alcoholic beverage, by any unit/entry member, is strictly forbidden. If a Parade Captain observes behavior that may be related to alcohol consumption that affected unit will be disqualified from participation in the parade.
22. Under no circumstances shall any participant, unit or entry move to a different position within the parade line-up, before or during the parade, except under the direction of a Parade Captain.
23. Proper unit spacing and parade pace is critical. Parade speed will maintain approximately four (4) feet per second. Voluntary stopping for drill formation, reverse marching by bands or drill teams cannot exceed 45 seconds.
24. Participants riding in vehicles or trailers must provide their own vehicles and drivers. Insurance and liability are the sole responsibility of participants.
25. Support vehicles for marching/performing groups will **not** be allowed in the parade.
26. Parade participants are expected to conduct themselves in a courteous and safe manner.
27. Candy/beads may be SAFELY given or tossed (NEVER THROWN OVER-HANDED) to the parade spectators. Candy/beads MUST be tossed over the barricades!!! Any participants caught throwing candy or objects in the intent to harm any person or group, will be asked to exit the parade and may disqualify their entry from the parade float contest, if applicable. Drivers of vehicles MAY NOT TOSS candy/beads or other items. Safety is a priority – drivers must concentrate only on driving!!!
28. These rules are subject to change on short notice. Advance notice will be given appropriately. Failure to comply with the parade rules will result in unit member or entire unit (entry) removal from the parade (even if in progress) and/or future participation banning.
29. The 2012 Parade will be held on Saturday, March 17, 6:30 pm.
30. Failure to follow the 2012 rules may cause exclusion from participation in all future parades.
31. MOST IMPORTANT RULE – HAVE FUN!!!!