

2020 ST. PATRICKS DAY PARADE ENTRY FORM

PLEASE READ ATTACHED RULES

Participants in the First Ever Seventeenth Annual Hot Springs St. Patricks Day Parade to be held Tuesday, March 17, 2020, (6:30 pm start time) are asked to submit this entry form to Leysa Lowery, Hot Springs Convention Center, 134 Convention Blvd., Hot Springs National Park, AR 71901, by the entry deadline of February 28, 2020. However, your entry *must be* approved by the parade committee -- there are only 40 spots available in the parade, and after the first 40 are approved, we will stop accepting entries, which may be BEFORE February 28.

THERE IS NO ENTRY FEE
ONLY AUTHORIZED VEHICLES ALLOWED IN STAGING AREA

PLEASE **PRINT** or TYPE -- Must provide an e-mail address & cell phone for entry form to be accepted

TITLE OF YOUR ENTRY _____

C'mon you can do this! Give your entry a great Irish name!! REQUIRED!!

Contact Name _____

E-Mail _____

Contact E-Mail is Required for Participation -- All Parade Communication Will Be Done Via E-Mail Only

Mobile/Cell Phone Contact # for Parade Day _____

Organization Name _____
If applicable

Type of Entry Float Performing Group Marching Band Other*

Number of Participants _____ *If "Other" describe: _____

REQUIRED: You must provide a brief description of your parade entry including dimensions if entry is a float. Also provide a rough drawing or a photograph of your entry for committee judging purposes. REQUIRED!!	
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For additional information contact Leysa Lowery, 501/321-2277, ext. 6201
E-Mail: leysa@hotsprings.org

OR

VISIT HOT SPRINGS
Attn: Leysa Lowery
134 Convention Boulevard
Hot Springs, AR 71901
501-321-2277 FAX 501-620-5008
PLEASE READ AND ABIDE BY PARADE RULES

My signature on this parade entry form verifies that I have received a copy of the 2020 Parade Rules, that I have read and understand the rules. I agree to provide copies of these rules to all those participating with my entry. I understand that any failure to follow these rules may result in exclusion from participation in future parades.

Signed _____

Print Name _____

Mailing address _____

City _____ State _____ Zip _____

Date Submitted _____

World's Shortest St. Patrick's Day Parade

WORLD'S SHORTEST ST. PATRICKS DAY PARADE OFFICIAL 2020 PARADE RULES

Entrants are reminded that this parade enjoys a unique, quirky reputation as a fun event celebrating the spirit of St. Patrick's Day. Each entry must be entertaining, energetic, original and unusual. Each entry MUST be themed for St. Patrick's Day! All submissions will be judged by members of the Parade Committee prior to acceptance in the parade. Only the best 40 will be accepted. **All entries should submit a photo or rough drawing of their entry for judging.** It's the only way we can judge your entry for approval!

1. The **primary contact/applicant shall be responsible for the conduct of all of its participants** and agrees to notify ALL participants of these rules and regulations. Primary contact is IN CHARGE of the entry from date of acceptance until the end of the parade – be sure you are ready for this **BIG JOB!!!!** This person **MUST** sign the parade application. No signature – you're not allowed in the parade!
2. Parade entry registration shall only be accepted in writing via a completed Official 2020 St. Patrick's Day Parade Entry Registration Form. Entry deadline is the earlier of the two: 5 pm February 28, 2020 or when 40 *approved* entries have been received. No late registrations are accepted on parade day. The better your entry and the earlier you submit, the better your chances are for APPROVAL!
3. **NEW THIS YEAR:** Each Approved Parade Entry must send a representative to a Pre-Parade Meeting on Monday, March 2, 5:30 pm, or Tuesday, March 3, 5:30 pm, at the Hot Springs Convention Center. Participation in the meeting is required.
4. The parade will be kept to a maximum of 40 entries – once 40 awesome entries are *approved* by the Parade Committee, no other applicants will be accepted.
5. Parade will start at 6:30 pm. When designing your entry consider adding lights – they add so much to your entry. Lights aren't required, but they are awesome!! Illuminate yourself!!
6. Parade participants are strictly prohibited from participating in any form of political campaigning in conjunction with the World's Shortest St. Patrick's Day Parade, including but not limited to the display of any political campaign signs, buttons, t-shirts and literature. We believe in voting ... we simply don't want our event to become a political platform!!! It's about fun!!!!
7. Every entry must have an Irish Theme and be decorated in Irish Colors. Entrants that do not observe the theme will not be allowed to participate in the parade. All participants must be costumed – wearing an Irish t-shirt does not constitute a costume! Keep your entry fun and entertaining for the gathered crowd!!! Besides if you're not wearing green ... well, you know what happens
8. No walking/marching groups allowed. Yawn. Each entry must be either a float or a performing group. Performance on Bridge Street must be less than 60 seconds unless approved in advance by the Parade Committee. Only select

- entries will be allowed to perform longer than the 60 second rule, and must be approved in advance of the parade date. Yep, the 60 second rule. Abide by it!
9. If your approved performance entry has specific music you want played during your time on Bridge Street you may request that particular music. Or you may submit a flash drive of your music to Bill Solleder (bsolleder@hotsprings.org) by **March 2 (NO LATER!)**. Music may not contain profanity.
 10. You must provide exact measurements of your entry, plus all included vehicles in advance. This is critical for the staging area and to be certain your entry will **FIT ON THE PARADE ROUTE**. There is a limit of size and length, due to the use of City Streets for the parade. You must get prior approval of the size of your entry, including length, if you are approved for participation. No changes to number of vehicles or measurement of entries will be accepted after March 10.
 11. Each float or motorized entry may have no more than 20 walkers with their entry. Some may be limited to fewer walkers – all walkers must be costumed!!! The number of riders on each float or motorized entry is up to the applicant. However, the number must be a **SAFE** number!!! All riding participants must be part of the theme of the entry – they must be critical to theme of the float/entry. Riding participants will not be permitted to jump off and on units/entries while the parade is in progress. Those on the float or vehicle must remain on the float or vehicle. Those on the ground must remain on the ground. If a Parade Committee Member feels a participant is riding in an unsafe manner or on an unsafe location on the float or vehicle, the participant must move from that location or risk being ineligible for future parade participation. Please obey the Parade Committee Members – we are all about **SAFETY FIRST!**
 12. Performing groups are not limited in number of participants. However, you need to submit your final number of participants no later than March 10 if approved for participation.
 13. Only *very few*, very special cars/trucks/motorcycles will be approved for parade participation. All must be decorated – **highly** decorated and fun – not just because the vehicle is green, or decorated with a few green stickers, please!!! Vehicles not pulling floats must pass strict guidelines for inclusion in the parade and be approved by the parade committee as relevant to the St. Patrick's Day Holiday. Motorized group entries cannot exceed 10!!!!!!!!!!!!!! **NO EXCEPTIONS!!!!!! PLEASE NOTE THAT MOTORIZED ENTRIES SHOULD MAINTAIN A STEADY RATE OF SPEED** throughout the parade. No gunning of engines, sudden accelerations, etc.
 14. All Performing Groups not on a float must be preceded by a banner, carried by at least two people, announcing the name of group.
 15. No Pageant or Beauty Queens winners will be allowed to participate. No crowns, no sashes, no queens or princesses or Miss, Mrs., Mr. or Ms. Anybody! The only exception is Miss Arkansas who has been participating since the first year of the parade. No exception. Period.
 16. No unit whose sole purpose, as determined by the Parade Committee, is for advertising will be allowed to participate in the parade.

17. Entries are allowed to use their own sound systems, for music only, but not on Bridge Street – parade’s sound system will be the only sound on Bridge Street. No mics, no announcing, no talking over the sound system at any time. None. Zip.
18. Absolutely all confetti cannons or cannons of any type are forbidden. The use of such has been deemed unsafe and litter produced too labor-intensive for clean up. If your group arrives with a canon it will be confiscated by parade committee members or officers from the Hot Springs Police Department.
19. For safety reasons entries are forbidden to use fog/smoke machines.
20. Participant Staging Location, Entry Number Information and Parade Map will be provided at the Parade Entrant Meeting. All other correspondence will be done by e-mail. Please make sure your e-mail address is legible on your application. In fact, to be safe, e-mail Leysa Lowery at leysa@hotsprings.org to make sure your entry is received. All vital info will be sent via email!!!! Make sure all handwriting is LEGIBLE! Pleeeeeze!
21. Drivers and all vehicles participating in the parade must have insurance as required by the State of Arkansas. Drivers must also possess a valid driver’s license. Drivers **MUST NOT toss items from their vehicle – their job is to drive, not to throw beads or other items.**
22. Owner must follow up with their vehicle’s manufacturer to confirm that the vehicle entered in the parade has not been identified to have mechanical defects. The owner warrants that the vehicle is in sound mechanical condition with no known defects or safety concerns
23. A Parade Committee Member will be on duty in each staging area as well as at various locations along the parade route to insure the smooth and orderly progression of the set up and of the parade itself. Parade Committee Members will have the authority to remove any unit (entry) causing a delay, violating official parade rules, or failing to cooperate. If you refuse to move along as directed by the Committee Members you risk becoming ineligible to participate in future parades. Please be cooperative!
24. Parade line-up and staging will open at 4:00 pm, March 17th, 2020, in the north parking lot of Transportation Depot. All **must** be in position in their assigned spaces and ready by 5:30 pm. Entries may **NOT** request location in the lineup. All line up decisions will be made by the Parade Committee **ONLY**. Those who refuse to cooperate with the lineup may face being banned from future parades.
25. Because space is given based on the submitted entry forms, units may not change their entry without prior approval. Changes in your entry without notification to the committee may be disqualified from participation. Approved entries will be contacted following approval for a **COMPLETE** list of motorized vehicles, floats, and their sizes. Only those submitted and approved can be used in the parade. No additions allowed after approval.
26. All units (entries) must check-in upon arrival with a Parade Committee Member and be directed to their assigned staging area and provided a window placard. All units (entries) must keep a representative with the entry at all times within the assigned staging area. Only those vehicles actually in the parade are allowed in the staging area!!

27. Parade will promptly begin at 6:30 pm, March 17, 2020, from the staging area described above. If you are not ready to roll out when the Parade Committee Member signals it's your turn, you are immediately eliminated from the parade. You must be ready to go as scheduled.
28. Any approved entry that must cancel their participation in the parade, must contact Leysa Lowery as soon as possible so that line-up changes may be handled promptly.
29. The use prior to and/or possession during the parade of any alcoholic beverage, by any unit/entry member, is strictly forbidden. If a Parade Committee Member observes behavior that may be related to alcohol consumption that affected unit will be disqualified from participation in the parade.
30. Under no circumstances shall any participant, unit or entry move to a different position within the parade line-up, before or during the parade, except under the direction of a Parade Committee Member.
31. Proper unit spacing and parade pace is critical. Parade speed will maintain approximately four (4) feet per second. Voluntary stopping for drill formation, reverse marching by bands or drill teams cannot exceed 45 seconds.
32. Participants riding in vehicles or trailers must provide their own vehicles and drivers. Insurance and liability are the sole responsibility of participants.
33. Support vehicles for marching/performing groups will **not** be allowed in the parade.
34. Parade participants are expected to conduct themselves in a courteous and safe manner.
35. Candy/beads may be SAFELY given or tossed (NEVER THROWN OVER-HANDED) to the parade spectators. Candy/beads MUST be tossed over the barricades!!! Any participants caught throwing candy or objects in the intent to harm any person or group, will be asked to exit the parade and may disqualify their entry from the parade float contest, if applicable. DO NOT THROW HEAVY ITEMS THAT COULD POTENTIALLY HURT ANOTHER. **Drivers of vehicles MAY NOT TOSS candy/beads or other items.** Safety is a priority – drivers must concentrate only on driving!!! ANY ITEM THAT WILL BE TOSSED DURING THE PARADE MUST BE PRE-APPROVED for safety reasons.
36. These rules are subject to change on short notice. Advance notice will be given appropriately. Failure to comply with the parade rules will result in unit member or entire unit (entry) removal from the parade (even if in progress) and/or future participation banning.
37. There is no judging of entries for best float, etc. We consider each participant a winner and worthy of praise! It's an honor to participate and an honor for us to have you participate!
38. The 2020 Parade will be held on Sunday, March 17, 6:30 pm.
39. Failure to follow the 2020 rules may cause exclusion from participation in all future parades. We have excluded participants ... please follow the rules so we don't have to exclude you!!
40. MOST IMPORTANT RULE – HAVE FUN!!!!

St. Patrick's Day Parade
March 17
Total length <1 Mile

